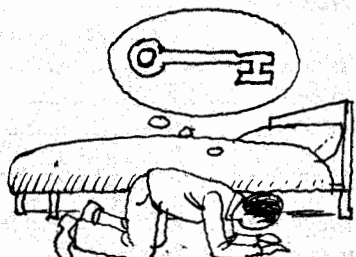


# UNIT 13 Present perfect (I have done) (1)

a) Study this example situation:



Tom is looking for his key. He can't find it.  
He **has lost** his key.

'He has lost his key' means that he lost it a short time ago and he still hasn't got it.

This is the *present perfect (simple)* tense:

I/we/they/you	have (= I've etc.)	} lost
he/she	has (= he's etc.)	
I (etc.)	haven't	} lost
he/she	hasn't	

have you (etc.)	} lost?
has he/she	

We form the present perfect with **have/has** + the *past participle*. The past participle often ends in **-ed** (opened, decided) but many important verbs are *irregular* (lost, written, done etc.). See Appendix 2.

b) When we use the present perfect there is a connection with the present:

- I've lost my key. (= I haven't got it *now*.)
- Jim has gone to Canada. (= He is in Canada or on his way there *now*.)
- Oh dear, I've forgotten her name. (= I can't remember it *now*.)
- Have you washed your hair? (= Is it clean *now*?)

c) We often use the present perfect to give new information or to announce a recent happening:

- I've lost my key. Can you help me look for it?
- Do you know about Jim? He's gone to Canada.
- Ow! I've burnt myself.

You can use the present perfect with **just** (= a short time ago):

- 'Would you like something to eat?' 'No, thanks. I've **just had** lunch.'
- Hello, **have you just arrived**?

You can use the present perfect with **already** to say that something has happened sooner than expected:

- 'Don't forget to post the letter, will you?' 'I've **already posted** it.'
- 'When is Tom going to start his new job?' 'He **has already started**.'

d) Study the difference between **gone to** and **been to**:

- Ann is on holiday. She **has gone to** Italy. (= She is there now or she is on her way there.)
- Tom is back in England now. He **has been to** Italy. (= He was there but now he has come back.)

(See also Unit 119.)

For the present perfect see also Units 14–19.

For the present perfect and past simple see Units 20–1.

# UNIT 13 Exercises

**13.1** You are writing a letter to a friend and giving news about people you both know. Use the words given to make sentences and put the verb into the correct form.

Example: Phil / find a new job    Phil has found a new job.

Dear Chris,

Lots of things have happened since I last wrote to you.

- 1 Charles / go / Brazil    Charles .....
- 2 Jack and Jill / decide / to get married .....
- 3 Suzanne / have / a baby .....
- 4 Monica / give up / smoking .....
- 5 George / pass / his driving-test .....

**13.2** In this exercise you have to read the situation and then write a suitable sentence. Use the verb given.

Example: Tom is looking for his key. He can't find it. (lose)    He has lost his key.

- 1 Ann's hair was dirty. Now it is clean. (wash)    She .....
- 2 Tom was 80 kilograms. Now he weighs 70. (lose weight) .....
- 3 The car has just stopped because there isn't any more petrol in the tank. (run out of petrol) .....
- 4 Yesterday Bill was playing football. Now he can't walk and his leg is in plaster. (break) .....

**13.3** This time you have to use just. Answer the questions using the words given.

Example: Would you like something to eat. (no thank you / I / just / have / dinner)  
No thank you. I've just had dinner.

- 1 Have you seen John anywhere? (yes / I / just / see / him)    Yes .....
- 2 Has Ann phoned yet? (yes / she / just / phone) .....
- 3 Would you like a cigarette? (no thanks / I / just / put / one out) .....

**13.4** In this exercise you have to write sentences with already.

Example: Don't forget to post that letter.    I've already posted it.

- 1 Don't forget to phone Tom.    I .....
- 2 Why don't you read the paper? .....
- 3 Shall I pay the waiter?    No, I .....

**13.5** This time you have to put in been or gone.

Example: 'Where's Ann?' 'She's on holiday. She has ....gone.... to Italy.'

- 1 Hello! I've just ..... to the shops. Look! I've bought lots of things.
- 2 Jim isn't here at the moment. He's ..... to the shops.
- 3 'Are you going to the bank?' 'No, I've already ..... to the bank.'